

OCDC Board Minutes For March Meeting

Date: 3/19/2026 **Minutes Taken By:** Scott Louis

Members Present: Rosa Yaeger (left at 12:15 pm), Jessica Filler, Scott Louis, Tami Hogie-Lorenzen, Fern Barnett, Kelly Hansen, Deb O'Reilly, Samson Boutchee, Darren Larson

Staff Present: Sue Glodt, Pat Hoffman, Megan Linn, Michelle Broers, Rachel McGray

Call to Order at: 12 pm **Quorum established:** 12 pm

Approval of Agenda: Sue adds Recommendation for Hire of Teacher Assistant to "New Business". Deb motions to approve agenda with changes, Jessica 2nds. Motion carries.

1. **Announcements/Information:** Two parents from OCDC have been selected by the SD Head Start Association to represent South Dakota at NHA Parents Unite in Washington DC in April .
2. **Consent Agenda:** Jessica motions to approve Consent Agenda, Fern 2nds. Motion carries.
 - a. Minutes
 - b. EHS Monthly Reports
 - c. HS Monthly Reports
 - d. Meals and Snacks
 - e. Financials (incl. Credit Card Expenditures)
3. **Policy Council Report:** Sue reports PC met on Monday. Similar items as Board.
4. **Old Business:** None
5. **New Business:**
 - a. **Full Enrollment Initiative Plan:** Sue reviewed plan included in Board packets. Samson motions to approve the plan. Kelly 2nds. Motion carries.
 - b. **Curriculum Committee Minutes/ Child Outcomes/ CLASS Scores:** Pat reviewed the documents. Highlighted scores and other report information. Covered attendance info and how it impacts child outcomes. CLASS scores were reviewed. Fern motions to accept reports. Jessica 2nds. Motion carries.
 - c. **Self-Assessment Summary and Action Plan:** Sue shared info from Self-Assessment meeting. Self-Assessment Summary and Action Plan were reviewed. Deb motions to approve Self-Assessment Summary and Action Plan. Kelly 2nds. Motion carries.
 - d. **Recommendation for Hire for Dis./Trans/MH Specialist-Britany Willis:** Sue shared recommendation and background with Board. Jessica motions to approve the recommendation for hire. Samson 2nds. Motion carries.
 - e. **Recommendation for hire for TA-Elayna Arpan:** Sue shared info on recommendation for hire. Samson motions to approve the recommendation for hire. Kelly 2nds. Motion carries.

- f. **Insurance Policies:** Megan handed out comparison with current policy and other bids. Explained spreadsheet showing quotes. Explained changes and costs. Bankwest recommended. Deb motions to approve the recommendation. Darren 2nds. Motion carries.

6. Training:

- a. **Nutrition-Rachel:** Rachel shared duties and expectations. She explained her daily routines and responsibilities, the meals she and staff prepare, how she helps families with screenings and allergies, and what she does to support the program's goal in the area of nutrition.
- b. **Health Service & Safety Practices-Michelle:** Michelle provided an overview of her duties and responsibilities, including case load. She explained her work with families to get dental and other health items up to date. She shared that she works with the Health and Mental Health Services Advisory Committee and oversees health-related training and building safety.

Meeting adjourned: Samson motions to adjourn at 12:42 pm. Kelly 2nds. Motion carries.

Next Meeting- Thurs. April 30 @ OCDC/ Lunch 11:30 am, Meeting 12:00 pm