

**Oahe Child Development Center
Policy Council Conference Call Meeting Minutes
Monday July 27, 2020**

Policy Council Members Present: Abby Martinez, Courtney Millage, Kerri Rodriguez, Leslie Mewes, Amber Shaw, JaTona Jager, Buddy Seiner

OCDC Staff Present: Pat Hoffman, Sue Glodt

Call to Order: 5:33 pm

Quorum Established: 5:33 pm

Approval of Agenda: Motion to approve agenda made by Abby, 2nd by Kerri, motion carried.

Announcements: Sue shared information that came from the CAMP (Collaborating Actively in Meaningful Planning) webinars for opening and operating Head Starts during COVID.

Sue also shared information about upcoming expansion dollars available for Head Start and Early Head Start programs targeted for certain states. South Dakota is not one of the states eligible for this funding.

Consent Agenda:

Minutes

Financial Statement

Credit Card Statement

Motion to approve consent agenda made by Amber, 2nd by JaTonna, motion carried.

Board Report: Courtney was not able to attend the most recent Board meeting, but minutes were shared with Policy Council members.

Old Business:

OCDC Reopening Plan – Sue explained the committee process and how we got the information used to create the plan. She also explained that the Symptoms Checklist that was included in Policy Council packets has been changed, and we will use the updated version when sharing with parents. After a discussion was held, the motion was made by Amber and second by to approve the plan with the title of COVID Plan, motion carried.

Parent Activity Fund – Parents wanted Pat to get feedback from teachers and bring their feedback to the next Policy Council meeting.

New Business:

Recommendation for Hire -A motion was made by JaTonna, seconded by Amber to approve the hire of:

Teacher Assistant – Patricia Spear

Teacher Assistant – Olivia Davidson

Teacher Assistant – Blenda Hadsell

Motion carried.

Wage Scale - Sue shared the information on the new wage scale which includes a 2% COLA increase and wage adjustments done after a wage study was completed. Amber made the motion to approve the new wage scale, JaTonna second, motion carried.

Vehicle Sale and Purchase - A 2012 Traverse has been sold. Accepted bids for the sale and received \$11,126 from Fine Line Auto. Multiple options were considered for replacement vehicle. 2020 Chevy Traverse is being recommended for purchase at \$36,906. Abby made the motion to approve the purchase, JaTonna second. Motion carries.

Motion to adjourn at 6:00 pm made by Amber, 2nd by Kerri, motion carried.

Next Meeting-August 24, 2020, 5:30 p.m. Business Meeting via Zoom