

**Oahe Child Development Center  
Policy Council Meeting Minutes  
Monday, March 23, 2020**

**Policy Council Members Present:** Abby Martinez, Leslie Mews, JaTona Jager, Holly Buffalo, Buddy Seiner, Taylor Olson, Amber Shaw

**OCDC Staff Present:** Pat Hoffman, Sue Glodt

**Call to Order:** 5:30 pm

**Quorum Established:** 5:30 pm

**Approval of Agenda:** Motion to approve agenda made by Amber, 2nd by Holly, motion carried.

**Announcements:**

COVID-19 Update- Sue gave an update regarding how COVID-19 was affecting OCDC and that we were delivering services to the extent possible, via remotely.

**Consent Agenda:**

- Minutes
- EHS Monthly Report
- HS Monthly Report
- Meals/ Snacks
- Financial Statement
- Credit Card Statement

Motion to approve consent agenda made by Amber, 2nd by JaTona, motion carried.

**Old Business:**

None

**New Business:**

COLA: Motion to approve the COLA Application of 2% with adjusted Wage Scale made by Amber, 2<sup>nd</sup> by JaTona, motion carried.

Quality Improvement: Motion to approve Quality Improvement Application made by Taylor, 2nd by Amber, motion carried.

Job Descriptions: Motion to approve updates to job descriptions made by Holly, 2nd by Abby, motion carried.

Child Outcomes/Curriculum Committee Minutes: Motion to table this item until Policy Council meeting is not via conference call so that all reports can be discussed and reviewed in more length made by JaTona, 2<sup>nd</sup> by Holly, motion carried.

Resignation of Assistant Cook-Autumn Hatheway: Motion to approve resignation made by Amber, 2nd by Abby, motion carried.

Motion to adjourn made by Amber, 2<sup>nd</sup> by JaTona, ; motion carried.  
Meeting adjourned at 5:50 pm

Next Scheduled Meeting-April 27, 2020