

**Oahe Child Development Center  
Policy Council Meeting Minutes  
Monday, October 28, 2019**

**Minutes taken by:** Courtney Millage

**Policy Council Members Present:** Abby Martinez, Courtney Millage, Leslie News, Katie Big Eagle, JaTona Jager, Shayenne Duncan, Holly Buffalo, Amber Shaw

**OCDC Staff Present:** Kim Leiferman, Pat Hoffman, Sue Glodt

**Call to Order:** 6:06 pm

**Quorum Established:** 6:06 pm

**Approval of Agenda:** Sue asked to add ACF-IM-HS-19-04 to agenda. Motion to approve agenda with addition made by Amber, 2nd by Abby, motion carried.

**Announcements:**

ACF-IM-HS-19-03

ACF-IM-HS-19-04

Sue and Kim reviewed the Information Memorandums with the policy council.

**Consent Agenda**

Minutes

EHS Monthly Report

HS Monthly Report

Meals/ Snacks

Financial Statement

Credit Card Statement

Motion to approve consent agenda made by Amber, 2nd by JaTona, motion carried.

**Board Report-**Sue gave a short report on the items discussed at the board meeting and policy council received minutes from the board meeting.

**Parent Meetings/Family Fun Night Reports:**

Hughes/Stanley/Sully: Oct. 26<sup>th</sup> - Partnered with other early childhood groups in town to bring in Jim Gill, children's musician. Supper was served and parents and children learned educational songs.

Hyde: Oct. 17<sup>th</sup> - Supper was served, information, books and dental bags were given, active games were played and families made a ring toss game to take home.

Jones: Oct. 7<sup>th</sup> - Supper was served, information, books and dental bags were given, active games were played and families made a ring toss game to take home.

**Old Business**

None

## **New Business**

Quarterly Monitoring-Sue shared a few highlights from the quarterly monitoring. Motion to accept reports made by Amber, 2nd by JaTona, motion carried.

Inkind Feedback-Sue asked parents for feedback on how to increase the percentage of parents that turn in in-kind. Parents said they like the school readiness inkind with one activity where they can do the activity that night, sign and send it. It is harder to remember to turn in weekly sheets and keep track of the sheet for the week. A suggestion was to ask parents if they would like to keep the sheet in their partner pouch and then the teacher remove it on Friday or to just have the list of activities that support the curriculum that the parent keeps at home and a daily sheet for the parent to write what they did that night with their child.

Community Assessment-Sue went over highlights of the community assessment. Motion to accept reports made by Amber, 2nd by JaTona, motion carried.

Signing of Annual Documents-Annual documents were signed.

Motion to adjourn at 6:46 p.m. made by Abby, 2<sup>nd</sup> by JaTona, motion carried.

Annual Orientation Training-Orientation training for new policy council members occurred after meeting was adjourned.

**Next Meeting-November 18, 2019, 5:30 p.m. Dinner, 6:00 p.m. Business Meeting**