

**Oahe Child Development Center  
Policy Council Meeting Minutes  
Monday, October 17, 2022**

**Policy Council Members Present:** Christine Flax, Courtney Geigle, Matt Owens, Julie Peterson, Mariah Schnabel, Alicia Sevier, Sydney Kinsley, Ginny Kaus

**OCDC Staff Present:** Pat Hoffman, Sue Glodt, Kim Leiferman

**Call to Order:** 6:02 pm

**Quorum Established:** 6:02 pm

**Approval of Agenda:** Motion to approve agenda made by Christine, 2nd by Ginny, motion carried.

**Announcements:**

Signing of Annual Documents: Policy Council members that were present signed annual documents such as Conflict of Interest, Confidentiality, Standards of Conduct, etc.

ACF-IM-HS-22-07: Sue reviewed the information memorandum.

**Consent Agenda:**

Minutes

EHS Monthly Report

HS Monthly Report

Meals/ Snacks

Financial Statement

Credit Card Statement

Motion to approve Consent Agenda made by Christine, 2nd by Ginny, motion carried.

**Board Report:** Alicia gave a report regarding items discussed at the Board meeting.

**Old Business:**

None

**New Business:**

Parent Meeting Feedback: Policy Council members had an opportunity to give feedback on the Family Fun Night. No feedback for improvement, fun evening and good turnout.

Quarterly Monitoring Reports: Motion to approve Quarterly Monitoring Reports made by Julie, 2nd by Alicia, motion carried.

Flooring: Kim discussed flooring options. Motion to approve replacing flooring, with Board approving flooring bids, made by Christine, 2nd by Alicia, motion carried.

Staff Retention Incentive: Motion to approve December Staff Retention Incentive made by Alicia, 2nd by Julie, motion carried.

Teacher Assistant Resignation: Motion to accept resignation of Mary Stuart made by Christine, 2nd by Ginny, motion carried.

Motion to adjourn at 6:24 pm made by Ginny, 2nd by Alicia, motion carried.

**Orientation Training for New Policy Council Members was held after meeting adjourned.**

**Next Meeting-November 14, 2022, 5:30 p.m. Dinner, 6:00 p.m. Business Meeting**