

**Oahe Child Development Center
Policy Council Meeting Minutes
Monday, May 23, 2022**

Policy Council Members Present: Courtney Geigle, Bryce Lawrence, Christine Flax, Katie Big Eagle, Mariah Schnabel and Kimmie LeCompte.

OCDC Staff Present: Pat Hoffman, Kim Leiferman, Sue Glodt, Karla Baus and Betty Hanson

Call to Order: 6:03 pm

Quorum Established: 6:03 pm

Approval of Agenda: Motion to approve the agenda with the addition of Recommendation for Hire under New Business made by Christine, 2nd by Kimmie; motion carried.

Announcements

- ACF-IM-HS-22-03- SNAP – Updated the Policy Council members on the addition of SNAP to the eligibility criteria.
- Corrections to ACF-IM-HS-21-01 – Shared the changes in fiscal flexibilities that remain from the original list.

Consent Agenda

Minutes
EHS Monthly Report
HS Monthly Report
Meals/ Snacks
Financial Statement
Credit Card Statement

Motion to approve the consent agenda made by Bryce, 2nd by Christine; motion carried.

Board Report – Katie gave an overview of the last board meeting to the council members.

Old Business

None

New Business

ERSEA Policy – Pat reviewed a few changes for the ERSEA policy document, including the addition of SNAP as eligibility criteria. Motion to approve the ERSEA Policy by Bryce, 2nd by Kimmie; motion carried.

Resignations – Esperanza Perez, Terrie Hestdalen, Cindy Malsam, Peggie Eckert. Motion to accept the resignations by Christine, 2nd by Kimmie; motion carried.

Recommendation for Hire – Sue shared information regarding recommendations for hire for open teacher assistant positions.

Motion to approve the hire of KeyShawna Lott as teacher assistant made by Kimmie, 2nd by Christine; motion carried.

Motion to approve the hire of LaRanda Bruns as teacher assistant made by Kimmie, 2nd by Bryce; motion carried.

Motion to approve the hire of Bernice Ponca as teacher assistant made by Kimmie, 2nd by Bryce; motion carried.

Family Service Specialist Job Description – Sue reviewed the revised FSS job description combining the FSS-FPA and FSS-ERSEA job descriptions and positions. Motion to approve the combined position /job description made by Bryce, 2nd by Kimmie; motion carried.

Training

Human Resources – Karla highlighted a variety of tasks in the human resources and fiscal assistant areas.

Coaching – Betty gave an overview of the coaching area and how she works with teachers, home visitors and teacher assistants in her role as a coach.

Motion to adjourn at 7:01 pm made by Kimmie and Bryce 2nd; motion carried.

Next Meeting – June 27, 2022, 5:30 p.m. Dinner, 6:00 p.m. Business Meeting.