

# OCDC Board Minutes For October 2022 Meeting

**Date:** 10/20/2022    **Minutes Taken By:** Scott Louis

**Members Present:** Rosa Jaeger, Jessica Filler, Tami Hogie-Lorenzen (via phone), Scott Louis, Samson Boutchee, Darren Larson, Kelly Hansen, Alicia Sevier

**Guests:** David Colberg, Jones County School Superintendent

**Staff Present:** Sue Glodt, Pat Hoffman, Kim Leiferman

**Call to Order at:** 12:01 pm    **Quorum established:** 12:01 pm

1. **Approval of Agenda:** Jessica motions to approve agenda as is. Samson 2nds. Motion carries.
2. **Announcements/Information:**
  - a. Intros- Introductions of Board members present made to Mr. Colberg.
  - b. ACF-IM-HS-22-07- Sue reviewed the memo included in packet regarding Child Health and Safety and Reporting.
  - c. Signing of Annual Docs- Board members present signed annual documents.
3. **Consent Agenda:**
  - a. Minutes
  - b. EHS Monthly Reports
  - c. HS Monthly Reports
  - d. Meals and Snacks
  - e. Financials
  - f. Credit Card Statement

Jessica motions to approve Consent Agenda. Kelly 2nds. Motion carries.
4. **Policy Council Report- Alicia:** Signed annual documents at meeting, talked about teacher assistant resignation, discussed flooring, and had training for new PC members.
5. **New Business:-**
  - a. Open Board Position: Samson motions to approve David Colberg to fill open Board position. Kelly 2nds. Motion carries.
  - b. Quarterly Monitoring Reports: Sue reviewed reports included in packet. Jessica motions to approve Quarterly Monitoring Reports. Kelly 2nds. Motion carries.
  - c. Flooring: Kim shared information on bids for flooring for Jones Co. location. Kinsley Const. bid is \$6,725. Kinsley Const. is recommended. Jessica motions to approve Kinsley Construction's bid for Jones County flooring. Samson 2nds. Motion carries. Also, received bids to replace flooring at Capitol Center in Pierre to match brown tiles in front area. Office carpets are to be replaced as well. Bids included Rogers Flooring \$86,870 and Country Carpet \$91,212. Rogers Flooring is recommended due to having worked on center in the past and being lower bid. Samson motions to approve Rogers Flooring bid for flooring at the Capital Street Center. Kelly 2nds. Motion carries.
  - d. Staff Retention / Incentive: Sue informed Board of intention of giving staff retention incentive. Covered different ways that employees can elect to receive retention incentive that would

benefit them. Jessica motions to approve plan for December staff retention incentive. Samson 2nds. Motion carries.

- e. Teacher Assistant Resignation: Sue informed Board of Mary Stuart's notice of resignation. Darren motions to accept resignation. Samson 2nds. Motion carries.
- f. Auditor Selection: Kim shared four year proposals for auditor and bid process. Proposals received from Wohlenberg Ritzman & Co.(\$10,885 - \$12,600), ELO CPA & Advisors (\$15,500 - \$19,250), and Ketel Thorstenson, LLP (declined to bid due to timing restrictions). Recommendation to stay with current auditor, Wohlenberg Ritzman & Co. LLC, which was low bid. Jessica motions to approve recommendation. Samson 2nds. Motion carries.

**Meeting adjourned** - Jessica motions to adjourn at 12:33 pm. Samson 2nds. Motion carries.

**Next Meeting - Thursday, Nov. 17, 2022 @ OCDC- Lunch 11:30am, Bus. Mtg Noon**