

# OCDC Board Minutes For February Meeting

**Date:** 2/29/2024      **Minutes Taken By:** Scott Louis

**Members Present:** Rosa Yaeger, Jessica Filler, Tami Hogue-Lorenzen, Scott Louis, Samson Boutchee, Alicia Sevier, Darren Larson, Kelly Hansen, David Colberg (via phone), Stephanie Cronin, Fern Barnett

**Staff Present:** Sue Glodt, Pat Hoffman, Lori Schocker

**Call to Order at:** Noon      **Quorum established:** Noon

1. **Approval of Agenda:** Sue added “Staff Retention Incentive” to New Business. Sampson approves agenda with amendment. Alicia 2nds. Motion carries.
2. **Announcements/Information:**
  - a. ACF-PI-OHS-24-01- Sue reviewed program instruction regarding federal reporting change.
3. **Consent Agenda approved–** Jessica motions to approve Consent Agenda. Kelly 2nds. Motion carries.
  - a. Minutes
  - b. EHS Monthly Reports
  - c. HS Monthly Reports
  - d. Meals and Snacks
  - e. Financials
  - f. Credit Card Statement
4. **Policy Council Report-** Alicia reported from topics and discussions at PC meeting. Similar agenda as Board. Discussed Children’s Day at Capitol and training by Lori.
5. **Old Business-** None
6. **New Business-**
  - a. **School Readiness and Family Engagement Plan-** Pat reviewed plan that was included in Board packets. Looked at school readiness goals. No changes recommended for this year. Jessica motions to approve plan. Fern 2nds. Motion carries.
  - b. **2024 Community Assessment-** Sue reviewed and highlighted maps included in assessment. Went over charts and information gathered. Samson motions to approve. Kelly 2nds. Motion carries.
  - c. **ERSEA-** Pat reviewed handouts included in Board packets. Went over ERSEA policy and point sheet. No changes recommended for ERSEA policy. Suggested changes to point sheet. Fern motions to approve ERSEA policy as is and recommended changes in point sheet. Stephanie 2nds. Motion carries.
  - d. **Quarterly Federal Financial Reports-** Sue shared reports submitted by Kim. Jessica motions to accept reports. Darren 2nds. Motion carries.
  - e. **Shed Project-** Pat recused. Sue shared details in project for bids. Mayberry bid recommended bid to move sheds. Sampson motions to approve bid. Kelly 2nds. Motion carries. Hoffman Bid is recommended for concrete work. Jessica motions to approve bid, Alicia 2nds. Motion carries.

- f. **Kitchen Project-** Sue shared information on bids for project. Ryan Krueger bid recommended. Jessica motions to approve bid. Steph 2nds. Motion carries.
- g. **Irwin Copy Machine-** Scott recused. Kelly motions to approve bid from Century Business Products. Jessica 2nds. Motion carries.
- h. **Recommendations for Hire-Teacher Assistant-Cheyenne Totten.** Sue shared information and some background. Fern motions to approve recommendation for hire. Tami 2nds. Motion carries.
- i. **Staff retention incentive-** Sue shared information regarding staff retention incentive. Jessica motions to approve staff retention incentive that will be paid in March 2024. Samson 2nds. Motion carries.

**7. Training-**

- a. **Home Based Education- Lori Schocker-** Lori shared her duties and responsibilities, as well as information about EHS home based services. Shared info on recent Fam Fest.

**Meeting adjourned-** Jessica motions to adjourn at 12:36 pm. Samson 2nds. Motion carries.

**Next Meeting-** Thursday, March 28, 2024 @ OCDC. Lunch: 11:30am, Bus. Mtg: Noon