

OCDC Board Minutes For December 2023 Meeting

Date: 12/14/2023 **Minutes Taken By:** Scott Louis

Members Present: Jessica Filler, Tami Hogie-Lorenzen, Scott Louis, Samson Boutchee, Alicia Sevier, Darren Larson, Kelly Hansen, David Colberg via phone, Stephanie Cronin

Staff Present: Sue Glodt, Pat Hoffman, Kim Leiferman, Danelle Youngbluth

Call to Order at: 12:07 pm **Quorum established:** 12:07 pm

1. **Approval of Agenda:** Samson motions to approve. Darren 2nds. Motion carries.
2. **Announcements/Information:** Kim announced that the credit card was approved and cards were received. She is expecting paperwork for file.
3. **Consent Agenda approved** – Alicia motions to approve Consent Agenda. Stephanie 2nds. Motion carries.
 - a. Minutes
 - b. EHS Monthly Reports
 - c. HS Monthly Reports
 - d. Meals and Snacks
 - e. Financials
4. **Policy Council Report- Alicia-** Alicia reported that they discussed grant and had training with Hannah.
5. **Old Business-**
 - a. **Federal Grant Application-** Kelly motions to approve grant application submission. Samson 2nds. Motion carries.
6. **New Business-**
 - a. **CLASS Scores-** Pat reviewed data included in packets. Reviewed monitoring data. Covered what went into report and how scores were reached. Tami motions to accept. Darren 2nds. Motion carries.
 - b. **Child Outcome Scores & Curriculum Committee Minutes-** Pat reviewed reports and shared how scoring is done and what the scores mean. 1st report of school year. Samson motions to accept scores. Stephanie 2nds. Motion carries.
 - c. **Self-Assessment Process- Self-Assessment Meeting Feb. 2, 2024 @ 8:30am-** will be held at Boys and Girls Club multi-purpose room. Samson and Scott will attend.
 - d. **Fiscal Procedures-** Kim reviewed additions to fiscal procedures for food program. Jessica went over questions and wording recommendations. Samson motions to approve with changes to child nutrition program records retention time-period of 4 years. Alicia 2nds. Motion carries.
 - e. **Health Service Advisory Committee Minutes-** Tami reported from meeting. Child obesity up. Health and diet recommendations and healthy cooking classes were discussed. Hannah is a big help with getting families to follow through on appointments. Kelly motions to accept minutes. Alicia 2nds. Motion carries.

- f. **United Way Application-** Sue reviewed application included in packet. Tami motions to approve application. Stephanie 2nds. Motion carries.
 - g. **Proposed Changes to Performance Standards- ACI-PI-OHS-23-04-** Sue shared comments in regard to proposed changes. Discussion was held regarding the proposed changes.
7. **Training- Mental Health, Transition, Disabilities- Danelle-** Danelle shared her duties and how many children are being helped and how they are helped. She also shared data and challenges.

Meeting adjourned- Tami motions to adjourn at 12:41 pm. Kelly 2nds. Motion carries.

Next Meeting- Thursday, Jan 25, 2024 @ OCDC. Lunch- 11:30am, Mtg- Noon