

# **OCDC Board Minutes For August 2021 Meeting**

**Date:** 8/26/2021      **Minutes Taken By:** Scott Louis

**Members Present:** Rosa Jaeger, Jessica Filler, Tami Hogie-Lorenzen, Troy Wiebe, Scott Louis, Samson Boutchee, Darren Larson, Courtney Geigle

**Staff Present:** Sue Glodt, Kim Leiferman

**Call to Order at:** 12:05 pm      **Quorum established:** 12:05 pm

1. **Approval of Agenda:** Add to New Business: 1) Hyde County Home Visitor resignation and 2) Murdo Building Appraisal. Troy motions to approve agenda with changes. Samson 2nds. Motion carries.
  
2. **Announcements/Information:**
  - a. ACF-IM-HS-21-03 – Monitoring FY2022, CLASS- Sue reviewed memo included in Board packet. 2<sup>nd</sup> semester planning for on-site review.
  - b. ACF-IM-HS-21-04 – Terminology Changes- Sue reviewed memo and addressed wording changes.
  - c. Kim shared preliminary information for using American Recovery funds. Johnson Controls provided a free system and end life analysis of current HVAC units along with data of ionization options for air quality improvements. Preliminary estimates for replacing all units and ionization is approximately \$125K. Kim has visited with local school district to ask about their building repair processes and they utilize an engineer for all their facility projects. More information and details for this replacement project will be presented at future board meetings.
  
3. **Consent Agenda approved** – Jessica motions to approve Consent Agenda. Courtney 2nds. Motion carries.
  - a. Minutes
  - b. EHS Monthly Reports
  - c. Meals and Snacks
  - d. Financials
  - e. Credit Card Statement
  
4. **Policy Council Report-** No report since July was a joint meeting.
  
5. **Old Business-**
  - a. **Murdo Playground-** Kim shared that the Jones County Head Start/Early Head Start playground needs to be updated. We are working with Dakota Playground and Brosz Engineering to pull together an estimate for this project to write for a

Program Improvement Grant. Will bring project information back to future board meeting.

**6. New Business-**

- a. Quarterly Federal Financial Reports-** Kim reviewed information shared in Board packets. Jessica motions to accept reports. Troy 2nds. Motion carries.
- b. Hyde County Home Visitor Resignation-** Sue read letter from Sierra McCloud for resignation effective 8/29/21. Samson motions to accept resignation. Courtney 2nds. Motion carries.
- c. Murdo building appraisal-** Kim reported that the program needs an appraisal every 3 years on current building. Midstate Appraisals conducted appraisal again. \$750/ mo. will now be reported for in-kind now that rent is no longer due. Jessica motions to accept appraisal. Tami 2nds. Motion carries.

**Meeting adjourned-** Troy motions to adjourn. Courtney 2nds. Motion carries.

**Next Meeting- Thursday, September 30, 2021 @ OCDC Capitol Center. Lunch 11:30am, Business Meeting @ 12:00pm.**