

OCDC Board Minutes For September 2021 Meeting

Date 09/30/2021 **Minutes Taken By:** Tami Hogie-Lorenzen

Members Present: Beth Giddings, Jessica Filler, Tami Hogie-Lorenzen, Troy Wiebe, Darren Larson, Barb Biwer.

Staff Present: Sue Glodt, Pat Hoffman, Kim Leiferman

Call to Order at: 12:05 pm **Quorum established:** 12:05 pm

Approval of Agenda: Motion to approve agenda by Jessica, second by Troy. Motion passed.

1. Announcements/Information:

- Early Learning Day at the Capitol on January 20th, 2022. Parents and Board invited to attend.
- Will trial future Board meeting in the conference room again starting in October.

2. Consent Agenda:

- a. Minutes
- b. EHS Monthly Report
- c. Meals and Snacks
- d. Financial Statements
- e. Credit Card Statement

Motion to approve Consent Agenda by Jessica, second by Beth. Motion passed.

3. Policy Council Report: In October, our new Policy Council Representative on the Board for the 2021-2022 program year will be Katie Big Eagle.

4. Old Business

HVAC: Visited with Engineer and Sales Representatives. Will hold off on a new HVAC system. Looking into possible purchase of plasma/ionization units for improved air purification.

Jones County Playground: Requesting one time program improvement funding for Jones County playground. Motion to approved and submit Program Improvement Application by Troy, second by Jessica. Motion passed.

5. New Business

Board Terms expiring: Troy recommends replacing his position representing education with Kelly Hansen, principal at Kennedy Elementary. Motion to approve this replacement by Beth, second by Jessica. Motion passed.

Lori Esmay, Beth Giddings, and Darren Larson all agree to renew their terms. Motion to approve the board term renewals by Jessica, second by Troy. Motion passed.

Election of officers for 2021/2022:

Chair: Jessica nominated Rosa Yaeger to continue as Chair and nominations ceased. Motion by Jessica, second by Troy. Motion passed.

Vice Chair: Troy nominated Jessica Filler to fill the Vice Chair position and nominations ceased. Motion by Beth, second by Troy. Motion passed.

Secretary: Jessica nominated Scott Louis to continue as Secretary and nominations ceased. Motion by Jessica, second by Beth. Motion passed.

Annual Report: Reviewed Annual Report. Motion to approve by Jessica, second by Troy. Motion passed.

Program Information Reports (PIR) Headstart and Early Headstart: Motion to accept by Jessica, second by Beth. Motion passed.

Family Outcome Data: 90% completion rate program wide. Motion to accept by Jessica, second by Troy. Motion passed.

Program Highlight Sheet: 92% program wide center based cumulative attendance rate last program year was one of the highlights shared.

Grant Preparation: Discuss recommended changes for upcoming grant. Will discuss more in November.

Executive Order on requiring vaccinations for Head Start and EHS staff: Waiting on formal rule making from Department of Health and Human Services (HHS).

6. Training

Program Governance and Program Management, Designation Renewal: Sue trained Board in these topics.

Motion to adjourn the meeting at 1:01 pm by Troy, second by Jessica. Motion passed.

Next Meeting- Thursday, October 28th, 2021 with Lunch at 11:30, Meeting at 12:00.