

**Oahe Child Development Center
Policy Council Meeting Minutes
Monday, November 15, 2021**

Policy Council Members Present: Courtney Geigle, Katie Big Eagle, Amber Shaw, Jill Caauwe, Kimmie LeCompte, and Ginny Kaus. Ashley Geigle via speaker phone

OCDC Staff Present: Pat Hoffman, Kim Leiferman, Sue Glodt

Call to Order: 6:02 pm

Quorum Established: 6:02 pm

Approval of Agenda: Motion to approve agenda by Amber, 2nd by Kimmie; motion carried.

Announcements:

Information in regard to Early Learning Day at the Capitol

Consent Agenda:

- Minutes
- EHS Monthly Report
- HS Monthly Report
- Meals/ Snacks
- Financial Statement
- Credit Card Statement

Motion to approve consent agenda made by Amber, 2nd by Kimmie; motion carried.

Board Report:

Katie Big Eagle reported that in addition to items discussed at previous Policy Council Meeting, retirement for staff and insurance policies were discussed.

Old Business:

Camera System - Referrals provided and discussed from previous quotes. Katie motioned to approve Locked and Loaded to update camera system and Ginny 2nd; motion carried.

Grant Preparation - Dissolving the 5 homebased spots and changing the current assessment were discussed.

New Business:

Self-Assessment Process – 1st meeting Jan. 14th at 8:45 am

Job Description-Coach - Motion to approve job description made by Amber, 2nd by Kimmie; motion carried.

Organizational Chart - Amended to add Coach. Motion to approve organization chart made by Katie, 2nd by Kimmie; motion carried.

Wage Scale - Motion to approve made by Amber, 2nd by Kimmie; motion carried.

Recommendation for Hire: Coach-Betty Hanson-Effective Jan. 1, 2022. Motion to approve recommendation for hire made by Amber, 2nd by Katie; motion carried.

Parent Activities & Supplies Account - HS=\$413, EHS \$138, Total=\$551. Discussed bringing some ideas to the next meeting on how to spend the money.

Playground Items for Capitol and Irwin Centers - Replace Hummer and add xylophone, and bongos at both locations. Motion to approve made by Amber, 2nd by Katie; motion carried.

Training:

ERSEA/Family & Community Engagement-Hannah Carda

Motion to adjourn at 6:53 pm made by Kimmie and Katie 2nd; motion carried.

Next Meeting – December 13, 2021, 5:30 p.m. Dinner, 6:00 p.m. Business Meeting at Capitol.