

**Oahe Child Development Center  
Policy Council Meeting Minutes  
Monday, May 20, 2019**

**Minutes taken by:** Misty Andersen

**Policy Council Members Present:** Kari Harter, Courtney Millage, Rosa Yaeger, Katie Big Eagle, Robin Davis, Misty Andersen, Buddy Seiner, Jessica Lounsbury.

**OCDC Staff Present:** Kim Leiferman, Pat Hoffman, Sue Glodt, Karla Baus

**Call to Order:** 6:01

**Quorum Established:** 6:01

**Approval of Agenda:** Motion to approve agenda made by Robin, 2nd by Misty; no discussion, motion carried.

**1. Announcements**

Calendar of Meeting Dates/Times  
E-mail that we received Duration Funding

**2. Consent Agenda** – Motion to approve the consent agenda made by Robin, 2<sup>nd</sup> by Buddy; no discussion, motion carried.

Minutes  
EHS Monthly Report  
HS Monthly Report  
Meals/ Snacks  
Financial Statement  
Credit Card Statement

**3. Board Report**-Rosa gave the group the report from the board meeting.

**4. Parent Meeting/Family Fun Night Reports-**

Hyde County  
Jones County  
Hughes/Stanley/Sully Counties

Sue and parents described what the events were for each location during the family fun nights.

**5. Old Business**

Duration Update – Kim is finalizing a walk through with the contractors at the Irwin location in regards to updates.

## **6. New Business**

Personnel Policies and Procedures– Very few things were changed. Motion to approve the personnel policies and procedures made by Buddy, 2<sup>nd</sup> by Kari; no discussion, motion carried.

Health Services Advisory Committee Meeting Minutes and Update – Sue went over the report with the group. Motion made to accept the health services advisory committee meeting minutes made by Robin, 2<sup>nd</sup> by Jessica; group discussion in regards to fluoride records; motion carried.

Parent Survey Results – Sue went over the survey results with the group. Motion made to accept the parent survey results made by Robin, 2<sup>nd</sup> by Courtney; discussion about wording used on the survey, motion carried.

## **7. Training**

Human Resources- Karla informed the group on what her job at OCDC entails and the processes and procedures related to her position. She told us what jobs are currently open and in need of applicants within OCDC. The group discussed the open positions for next program year and what approach can be taken to potentially fill the openings.

Motion to adjourn made by Misty, 2<sup>nd</sup> by Robin. Meeting adjourned at 6:31 P.M.

Next Meeting-Monday, June 24, 2019 at OCDC. Dinner 5:30 pm, Business Meeting 6:00 pm